

Date: [Insert Date]

To:

The Commissioner for Trademarks
United States Patent and Trademark Office
[Or Insert Relevant Intellectual Property Office Address]

Re: Letter of Representation and Power of Attorney

Trademark: [Insert Trademark Name/Description]

Applicant/Owner: [Insert Full Legal Name of Entity or Individual]

To the Commissioner,

The undersigned, [Applicant Name], hereby appoints and authorizes the following attorney(s) as its exclusive representative to act on its behalf in all matters concerning the registration, prosecution, and maintenance of the above-referenced trademark:

Attorney Name: [Insert Lead Attorney Name]

Law Firm: [Insert Law Firm Name]

Address: [Insert Firm Address]

Email: [Insert Email Address]

Phone: [Insert Phone Number]

The appointed attorney is authorized to sign documents, respond to office actions, file amendments, pay fees, and perform all necessary acts before the Office pertaining to the application and/or registration of this trademark.

Please direct all future correspondence regarding this matter to the attorney listed above at the provided contact details.

This appointment shall remain in full force and effect until revoked in writing by the Applicant.

Sincerely,

[Signature of Applicant/Authorized Officer]

Printed Name: [Insert Name]

Title: [Insert Title, e.g., CEO, President, Individual]

Entity Name: [Insert Company Name, if applicable]