

Date: [Insert Date]

To:

The Registrar of Trademarks
[Insert Address of Trademark Office]
[Insert City, State, Zip Code]

Re: Notice of Representation for Trademark Opposition Proceedings

Trademark Application Number: [Insert Number]

Mark: [Insert Mark Name]

Applicant: [Insert Applicant Name]

Opponent: [Insert Your Client's Name]

To the Registrar,

Please be advised that [Insert Name of Law Firm or Attorney] has been appointed to represent **[Insert Opponent Name]** (the "Opponent") in the matter of the opposition against the above-referenced trademark application.

From this date forward, please direct all correspondence, notices, and legal documents regarding these opposition proceedings to the following address:

[Attorney Name]
[Law Firm Name]
[Street Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

Enclosed/Attached is the [Power of Attorney / Authorization Form], duly executed by the Opponent.

We kindly request that you update your records accordingly to reflect our representation.

Sincerely,

[Signature]
[Printed Name]
[Title/Position]
[Law Firm Name]