

[Date]

[Bank/Financial Institution Name]
[Legal Department/Compliance Department]
[Address]
[City, State, Zip Code]

RE: Notice of Appointment of Receiver and Immediate Asset Freeze

Case Name: [Case Caption/Title]

Case Number: [Docket Number]

Court: [Name of Court]

Subject Entities/Individuals: [List Names of Defendants/Debtors]

To Whom It May Concern,

Please be advised that the undersigned has been appointed as Receiver for [Name of Receivership Estate] pursuant to the Order Appointing Receiver (the "Order") entered by the [Name of Court] on [Date]. A certified copy of the Order is attached for your records.

1. Immediate Asset Freeze:

Pursuant to Section [Section Number] of the Order, all assets, bank accounts, certificates of deposit, brokerage accounts, and safe deposit boxes held in the name of, or for the benefit of, [List Defendants/Entities] are subject to an immediate freeze. You are hereby directed to restrain the transfer, disbursement, or withdrawal of any funds or property currently held in your institution associated with these parties.

2. Transfer of Control:

Effective immediately, the Receiver has assumed full legal control over all accounts associated with the Receivership Entities. All existing signatory authority is revoked. No transactions are to be permitted without the express written authorization of the Receiver.

3. Request for Information:

Within [Number] business days, please provide the Receiver with the following information regarding all accounts identified:

- Current account balances;
- Copies of the last [Number] months of account statements;
- Signature cards and corporate resolutions;
- Records of any outstanding loans or liens.

4. Delivery of Assets:

The Receiver will provide subsequent instructions regarding the transfer of funds to the Receivership Account. Until such time, all assets must remain frozen and secured.

Failure to comply with the terms of the Court Order may result in a motion for contempt. Please acknowledge receipt of this letter and the attached Order by contacting [Name of Contact] at [Phone Number] or [Email].

Sincerely,

[Your Name/Signature]
Receiver for [Receivership Estate Name]
[Law Firm/Company Name]
[Contact Information]

Enclosure: Order Appointing Receiver