

[Date]

[Name of Financial Institution]

[Department, e.g., Legal/Compliance/Risk]

[Address]

[City, State, Zip Code]

**Re: Letter of Representation - Negotiation for Partial Asset Freeze**

**Account Name:** [Account Holder Name]

**Account Number(s):** [List Account Number(s)]

**Case/Reference Number:** [If applicable]

To Whom It May Concern,

We represent [Client Name] regarding the current freeze applied to the above-referenced accounts. Please find the attached [Power of Attorney/Letter of Authorization] confirming our authority to act on their behalf.

We are writing to formally request a modification of the current total asset freeze to a partial freeze. Our client recognizes the bank's regulatory obligations; however, a total restriction on all funds is causing disproportionate hardship and prevents the fulfillment of essential legal and financial obligations.

We propose a carve-out from the frozen funds to allow for the following:

- **Reasonable Living Expenses:** [Amount] per month for rent/mortgage, utilities, and basic necessities.
- **Legal Fees:** [Amount] to ensure the client's right to legal counsel and defense.
- **Business Operations:** [Amount] for payroll and critical vendor payments (if a business account).
- **Tax Obligations:** [Amount] for upcoming statutory payments to [Tax Authority].

We are prepared to provide documentation (invoices, lease agreements, payroll records) to substantiate these requirements. Furthermore, we are open to discussing a supervised disbursement structure or the creation of a restricted operating account to ensure transparency and compliance with any ongoing investigations or court orders.

Please acknowledge receipt of this letter and advise on the specific documentation required by your legal department to expedite this request. We look forward to resolving this matter amicably.

Sincerely,

[Signature]

[Name of Attorney/Representative]

**[Law Firm/Company Name]**  
**[Phone Number]**  
**[Email Address]**