

URGENT: NOTICE OF REPRESENTATION AND EMERGENCY SPILL RESPONSE

Date: [Insert Date]

To:

[Recipient Name/Property Owner/Regulatory Agency]

[Address Line 1]

[Address Line 2]

Re: Notice of Emergency Environmental Response at [Insert Site Address/Location]

Dear [Recipient Name],

Please be advised that [Law Firm/Company Name] has been retained to represent [Client Name] in connection with the environmental incident occurring on [Date of Incident] at [Location Description].

This letter serves as formal notice that [Client Name] is initiating an emergency spill response to mitigate the release of [Type of Material, if known] and to ensure compliance with local, state, and federal environmental regulations.

Immediate Actions Taken:

Our client has dispatched [Name of Environmental Contractor] to the site to perform the following emergency services:

- Containment and source control.
- Assessment of affected soil and/or groundwater.
- Remediation and removal of hazardous materials.

Site Access and Cooperation:

We request your full cooperation in providing immediate and unhindered access to the site for response personnel and equipment. Time is of the essence to minimize environmental impact and potential liability.

Preservation of Evidence:

Please ensure that all records, logs, and physical evidence related to the cause of this spill are preserved for inspection by our environmental consultants.

All future communications regarding this matter should be directed to the undersigned at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Signature]

[Title]

[Firm/Company Name]

CC: [Applicable Environmental Agency, e.g., EPA/DEP]