

DATE: [Date]

TO: [Name of Law Enforcement Agency]

ATTN: [Evidence Custodian / Investigating Officer]

ADDRESS: [Agency Address]

CITY/STATE/ZIP: [City, State, Zip]

RE: EVIDENCE PRESERVATION NOTICE

Case Number: [Case Number]

Date of Incident: [Date of Incident]

Location: [Location of Incident]

Vehicle Description: [Year, Make, Model]

Vehicle VIN: [Vehicle Identification Number]

To Whom It May Concern,

This letter serves as a formal notice to request the immediate preservation of all electronic data contained within the above-referenced vehicle, which is currently in your custody or impound.

Specifically, you are directed to preserve the **Event Data Recorder (EDR)**, often referred to as the "black box," including but not limited to:

- Electronic Control Modules (ECM)
- Sensing and Diagnostic Modules (SDM)
- Powertrain Control Modules (PCM)
- Airbag Control Modules (ACM)
- Any GPS or telematics data stored in the vehicle's infotainment system

Please ensure that the vehicle is stored in a manner that prevents the degradation or loss of this electronic evidence. Do not apply power to the vehicle, attempt to start the engine, or perform any mechanical repairs or diagnostic testing that may overwrite or delete existing data logs.

We request that this vehicle be held in its current condition until a forensic download of the data can be performed by a qualified technician. Please notify the undersigned prior to any change in the vehicle's status or if the vehicle is scheduled for release or disposal.

Thank you for your cooperation in this matter.

Sincerely,

[Your Name]

[Your Title/Firm Name]

[Your Phone Number]

[Your Email Address]