

URGENT LEGAL NOTICE: FORMAL DEMAND FOR PRESERVATION OF EVIDENCE

Date: [Insert Date]

To: [Service Manager Name or Dealership Name]
[Dealership Address]
[City, State, Zip Code]

RE: Preservation of Motor Vehicle Event Data Recorder (EDR) and Diagnostic Data

Vehicle Description:

Year: [Insert Year]
Make: [Insert Make]
Model: [Insert Model]
VIN: [Insert VIN]
Repair Order / Stock Number: [Insert Number, if applicable]

Dear Service Manager,

This letter serves as a formal demand for your facility to preserve all data stored within the electronic modules of the vehicle identified above, which is currently in your possession or control. This vehicle was involved in an incident on [Date of Incident] and the data contained therein is vital evidence for potential legal proceedings.

We specifically demand that you:

- Refrain from performing any electronic "clear codes" or "reset" functions on the vehicle's On-Board Diagnostics (OBD) system.
- Preserve all data stored in the Event Data Recorder (EDR), Sensing and Diagnostic Module (SDM), Powertrain Control Module (PCM), and any Advanced Driver Assistance Systems (ADAS).
- Cease any repairs that involve the replacement or reprogramming of electronic control units (ECUs) until the data has been professionally imaged and preserved.
- Protect the vehicle from further electrical power cycles or test drives that might overwrite existing "freeze frame" data or event triggers.

The failure to maintain this evidence may result in legal sanctions for the spoliation of evidence. Please acknowledge receipt of this letter and confirm that the vehicle's electronic data will remain untouched until further notice from our office or an authorized forensic expert.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Title/Company Name]

[Your Phone Number]
[Your Email Address]