

URGENT LEGAL NOTICE: FORMAL DEMAND FOR PRESERVATION OF EVIDENCE

Date: [Insert Date]

To: [Insert Name of Recipient/Entity]

Address: [Insert Address]

Re: Notice of Claim and Demand for Preservation of Evidence

Date of Incident: [Insert Date of Incident]

Location of Incident: [Insert Location]

Product/Evidence Involved: [Insert Detailed Description of Product/Item]

To Whom It May Concern,

This letter serves as formal notice of a legal claim arising from the above-referenced incident. Because this matter involves theories of **Strict Liability**, the physical condition and integrity of the [Insert Name of Product/Evidence] are central to the litigation.

You are hereby demanded to preserve, maintain, and protect all physical evidence, electronic data, and documentation related to the product and the incident. This includes, but is not limited to:

- The specific product, component, or machinery involved in the incident;
- All maintenance, repair, and inspection logs;
- Original packaging, warnings, and instruction manuals;
- Internal design specifications and quality control records;
- Video surveillance or photographs of the incident or the product post-incident;
- Chain of custody records for the item.

Under the principles of strict liability, any alteration, destructive testing, or disposal of this evidence may significantly prejudice the legal proceedings. Failure to maintain this evidence in its current state may result in legal sanctions for **spoliation of evidence**. These sanctions may include an "adverse inference" instruction to a jury, the striking of your pleadings, or a separate cause of action for spoliation.

Please confirm in writing within [Insert Number] days that you have taken the necessary steps to sequester and preserve the evidence identified above.

Sincerely,

[Your Name/Law Firm Name]

[Your Phone Number]

[Your Email Address]