

[Law Firm Name]
[Address Line 1]
[Address Line 2]
[Date]

[Client Name/Acquiring Company Representative]
[Acquiring Company Name]
[Address Line 1]
[Address Line 2]

RE: Engagement for Legal Services - Acquisition of [Target Company Name]

Dear [Name],

This letter confirms the engagement of [Law Firm Name] ("the Firm") by [Acquiring Company Name] ("the Client") to provide legal representation in connection with the proposed acquisition of [Target Company Name].

1. Scope of Services

The Firm will provide legal advice and services including, but not limited to:

- Conducting legal due diligence on the target company;
- Drafting and negotiating the purchase agreement and related transaction documents;
- Advising on regulatory compliance and corporate governance matters;
- Assisting with the closing of the transaction.

2. Fees and Billing

Our professional fees will be based on [Hourly Rates / A Fixed Fee of \$_____]. Out-of-pocket expenses such as filing fees, travel, and research costs will be billed at cost. Invoices will be issued [Monthly / Upon Completion] and are payable within [Number] days.

3. Conflict of Interest

The Firm has conducted a conflict check and confirms that no existing conflicts prevent us from representing the Client in this matter. The Client agrees to notify the Firm immediately of any potential conflicts that may arise.

4. Confidentiality

The Firm will maintain the confidentiality of all non-public information received from the Client in accordance with applicable professional codes of conduct.

5. Termination

Either party may terminate this engagement at any time upon written notice. Upon termination, the Client remains responsible for all fees and expenses incurred up to the date of termination.

Please indicate your acceptance of these terms by signing and returning a copy of this letter.

Sincerely,

[Attorney Name]

[Partner/Title]

[Law Firm Name]

ACCEPTED AND AGREED:

By: _____

Name: [Authorized Signatory Name]

Title: [Title]

Date: _____