

URGENT LEGAL NOTICE: PRESERVATION OF BLOCKCHAIN DATA AND DIGITAL ASSETS

Date: [Insert Date]

To: [Recipient Name/Entity Name]

Address: [Insert Address]

Via: [Certified Mail / Email / Process Server]

Re: Notice of Duty to Preserve Evidence regarding [Case Name or Matter Description]

Dear [Recipient Name],

This letter serves as a formal notice to preserve all evidence, including electronically stored information (ESI) and blockchain-based data, related to [Briefly Describe Dispute/Transaction]. You are hereby directed to take immediate action to prevent the spoliation, deletion, alteration, or destruction of any relevant records.

1. Scope of Preservation

The duty to preserve includes, but is not limited to, the following categories of data:

- **Wallet Addresses:** All public and private keys (stored in hot or cold wallets) associated with transactions occurring between [Start Date] and [End Date].
- **Transaction Metadata:** Transaction IDs (TXIDs), timestamps, gas fees, and smart contract interaction logs.
- **Smart Contract Code:** All versions of source code, ABI files, and deployment records related to [Contract Name/Address].
- **Off-Chain Data:** API logs, oracle inputs, centralized exchange (CEX) account records, and database entries that interact with the ledger.
- **Communications:** Emails, Slack/Discord messages, Telegram chats, and forum posts related to the aforementioned blockchain activities.

2. Instructions to Halt Automated Deletion

You must immediately suspend any automated processes that result in the rotation of cryptographic logs, the overwriting of hard drives, or the deletion of "expired" private keys or recovery phrases. Failure to do so may result in legal sanctions for spoliation of evidence.

3. Hardware and Storage

Please preserve all physical hardware used to facilitate these transactions, including hardware wallets (e.g., Ledger, Trezor), mobile devices, servers, and backup drives.

4. Notice of Liability

Destruction of this evidence may lead to a court-ordered "adverse inference" instruction, monetary penalties, or default judgment against you. We request written confirmation within [Number] business days that you have implemented a formal legal hold on these materials.

Sincerely,

[Your Name/Law Firm Name]
[Your Contact Information]