

SENT VIA [EMAIL / CERTIFIED MAIL]

DATE: [Date]

TO: [Opposing Party Name / Legal Counsel Name]
[Address]
[City, State, Zip Code]

RE: NOTICE TO PRESERVE CRYPTOCURRENCY AND DIGITAL ASSETS

Dear [Name],

This letter serves as a formal formal notice to preserve all digital assets, electronic data, and records related to cryptocurrency holdings in connection with the matter of [Case Name/Reference Number].

You are hereby directed to take all necessary steps to prevent the deletion, destruction, transfer, concealment, or alteration of any digital assets, including but not limited to:

- **Digital Wallets:** Public and private keys, seed phrases, recovery words, and hardware wallets (e.g., Ledger, Trezor).
- **Exchange Accounts:** Logs, transaction histories, and balance statements from centralized exchanges (e.g., Coinbase, Binance, Kraken).
- **Specific Assets:** All holdings of Bitcoin (BTC), Ethereum (ETH), stablecoins (USDT, USDC), NFTs, and any other altcoins or tokens.
- **Decentralized Finance (DeFi):** Records of liquidity pools, staking, lending protocols, and yield farming activities.
- **Communication:** Emails, chat logs (Telegram, Discord, Signal), and login credentials associated with these assets.

You are further advised that any transfer of these assets to "cold storage," "tumblers," "mixers," or third-party wallets to avoid discovery may be considered a fraudulent conveyance or spoliation of evidence, subject to court sanctions.

Please confirm in writing within [Number] days that you have taken the necessary steps to ensure these assets and records are preserved and will remain stationary pending further legal proceedings or court order.

Sincerely,

[Your Signature]

[Your Name]
[Your Title/Law Firm]
[Your Contact Information]