

To: [Recipient Name/Organization Name]

Address: [Recipient Address/Wallet Address]

Date: [Insert Date]

Subject: Formal Notice for Preservation of Smart Contract Interaction History

Dear [Name of Compliance Officer or Records Department],

I am writing to formally request the preservation and certification of all interaction logs and transactional data associated with my wallet address(es) and the specified smart contract(s) managed by your platform.

1. Identification of Entities:

- **User Wallet Address:** [Insert Your Public Wallet Address]
- **Smart Contract Address(es):** [Insert Smart Contract Address]
- **Platform/Service Name:** [Insert Name, e.g., Exchange or DApp Name]

2. Scope of Data Preservation:

Please ensure the following data points are preserved for the period starting [Start Date] to [End Date/Present]:

- Transaction hashes (TxIDs) for all interactions;
- Input data and function calls executed (e.g., Mint, Stake, Swap, Transfer);
- Gas fees paid and internal contract logs/events triggered;
- Timestamped records of all successful and failed execution attempts;
- Any associated KYC/AML documentation linked to these on-chain activities.

3. Purpose of Request:

This preservation is required for [Select one: Tax Compliance / Auditing / Legal Proceedings / Proof of Ownership]. I request that these records be maintained in an unalterable format until further notice.

4. Confirmation:

Please acknowledge receipt of this letter and confirm that the requested data has been flagged for preservation within [Number] business days.

Sincerely,

[Your Signature]

[Your Full Printed Name]

[Your Contact Information/Email]