

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

RE: Engagement for Legal Services - [Type of Accident/Incident]

Dear [Client Name],

This letter confirms that [Law Firm Name] (the "Firm") will represent you in your claim for personal injuries arising from an incident that occurred on or about [Date of Incident] at [Location].

1. Scope of Representation: The Firm will provide legal services to investigate, negotiate, and, if necessary, litigate your claim against all responsible parties. This agreement does not cover appeals or unrelated legal matters.

2. Contingency Fee Arrangement: You are not required to pay any legal fees unless we recover money for you. Our fee will be a percentage of the total amount recovered, calculated as follows:

- [Percentage, e.g., 33.3%] of the gross recovery if the case is settled before a lawsuit is filed.
- [Percentage, e.g., 40%] of the gross recovery if a lawsuit is filed or if the case goes to trial.

3. Costs and Expenses: The Firm may advance costs (such as medical record fees, filing fees, and expert witness fees). These expenses will be deducted from your share of the recovery after the contingency fee is calculated. If there is no recovery, you will not be responsible for reimbursing the Firm for these costs.

4. Client Cooperation: You agree to provide all relevant information, attend necessary appointments/depositions, and notify the Firm of any changes to your contact information or medical status.

5. No Guarantee of Outcome: You acknowledge that the Firm has made no promises regarding the successful outcome of your claim or the amount of any potential recovery.

6. Termination: You may terminate this representation at any time. The Firm also reserves the right to withdraw from representation in accordance with professional conduct rules.

Please sign below to indicate your acceptance of these terms.

Sincerely,

[Attorney Signature]
[Attorney Name]
[Law Firm Name]

CLIENT ACCEPTANCE:

I have read, understand, and agree to the terms set forth in this Engagement Letter.

[Client Signature]

Date: _____