

[Your Name or Law Firm Name]
[Street Address]
[City, State, Zip Code]

[Date]

[Client Name]
[Client Address]
[City, State, Zip Code]

Re: [Case Name and Case Number]
Subject: Results of Hearing on Motion for Summary Judgment

Dear [Client Name],

I am writing to inform you of the outcome of the hearing held on [Date] regarding the Motion for Summary Judgment in your case. The hearing was presided over by Judge [Judge's Name].

The court has reached the following decision:

[Select the applicable outcome below and delete the others]:

- **Motion Granted:** The court ruled in our favor. This means the court determined there are no disputed material facts and a trial is unnecessary for these issues. This effectively [concludes the case / resolves specific claims].
- **Motion Denied:** The court denied the motion. The judge believes there are sufficient facts in dispute that must be decided at a trial. We will now proceed with the next phase of litigation.
- **Partial Summary Judgment:** The court granted the motion in part and denied it in part. Specifically, the court ruled that [describe specific issues resolved] while [describe issues remaining for trial].

Next Steps:

[Describe what happens next, e.g., "We will now begin preparing for the pre-trial conference" or "We expect a final written order from the court within two weeks"].

I have enclosed a copy of the court's [Order/Minute Entry] for your records. Please contact me at [Phone Number] if you have any questions regarding this ruling or the strategy moving forward.

Sincerely,

[Your Signature]

[Your Printed Name]