

**DATE:** [Current Date]

**TO:**

[Prosecuting Attorney Name/Office]

[Office Address]

[City, State, Zip Code]

**RE: Notice of Representation**

**Defendant:** [Client Name]

**Case Number:** [Case Number]

**Charges:** [List Charges]

To Whom It May Concern,

Please be advised that this office represents [**Client Name**] in regard to the above-referenced matter and all related criminal charges.

I hereby enter my appearance as counsel of record for the Defendant. Please direct all future correspondence, legal notices, and pleadings regarding this case to my attention at the address listed below.

**Notice of Invocation of Rights:**

My client hereby invokes all rights under the Fourth, Fifth, Sixth, and Fourteenth Amendments to the United States Constitution and the corresponding provisions of the State Constitution. Specifically, my client invokes the right to remain silent and the right to counsel. No law enforcement officer or agent of the state is to contact or question my client without my express presence and consent.

**Request for Discovery:**

Pursuant to the applicable rules of criminal procedure and constitutional requirements (including Brady and Giglio obligations), I hereby request a complete copy of the discovery file. This request includes, but is not limited to:

- Police reports and officer notes;
- Witness statements and contact information;
- Audio/video recordings (body cam, dash cam, surveillance);
- Scientific tests, lab reports, and expert disclosures;
- Evidence of any exculpatory or mitigating nature.

Kindly acknowledge receipt of this notice and provide a date by which discovery will be made available for review.

Sincerely,

[Attorney Signature]

[Attorney Name]  
[Law Firm Name]  
[Phone Number]  
[Email Address]