

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

RE: Monthly Status Report - [Case Name/Reference Number]

Dear [Client Name],

The following is the litigation progress report for the period of [Month, Year] regarding your appellate matter.

1. Current Status of the Appeal

The case is currently in the [Briefing/Oral Argument/Deliberation] stage before the [Name of Court].

2. Actions Taken During the Past Month

- [Action Item 1: e.g., Filed Appellant's Opening Brief]
- [Action Item 2: e.g., Reviewed Appellee's Response]
- [Action Item 3: e.g., Conducted legal research on new precedents]

3. Significant Developments

[Insert any court rulings, motions granted/denied, or changes in law affecting the case].

4. Upcoming Deadlines and Scheduled Events

- [Date]: [Event: e.g., Reply Brief Due]
- [Date]: [Event: e.g., Oral Argument Hearing]

5. Strategic Outlook

[Briefly describe the current outlook or any adjustments to the appellate strategy].

If you have any questions regarding this update, please contact our office.

Sincerely,

[Attorney Signature]

[Attorney Name]

[Law Firm Name]