

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Re: [Case Name and Docket Number] - Notification of Brief Filing

Dear [Client Name],

I am writing to inform you that we have formally filed the [Appellant/Appellee] Brief on your behalf with the [Name of Court] on [Date].

This brief represents the primary written argument for your appeal. It outlines the legal issues we are challenging and provides the supporting authorities and case law to justify our position.

Attached to this letter, you will find a copy of the brief for your records. I encourage you to review it, though please keep in mind that it is a technical legal document intended for the appellate judges.

The next steps in the process are as follows:

- **Opposing Brief:** The opposing party now has [Number] days to file their responsive brief.
- **Reply Brief:** Once we receive their response, we will have the opportunity to file a final Reply Brief to address their arguments.
- **Oral Argument:** After all briefs are submitted, the court will decide whether to schedule an oral argument or decide the case based solely on the written filings.

We will continue to monitor the court's calendar and will notify you as soon as there are further developments or if a date is set for oral argument.

If you have any questions regarding the contents of the brief or the upcoming schedule, please do not hesitate to contact our office.

Sincerely,

[Attorney Name]

[Law Firm Name]