

[Court Name]
[Court Address]
[City, State, Zip Code]

[Date]

[Attorney/Party Name]
[Address]
[City, State, Zip Code]

RE: Notice of Acceptance of Appellate Brief

Case Name: [Case Name]
Case Number: [Appellate Case Number]
Trial Court Case Number: [Lower Court Case Number]

Dear [Name of Filing Party],

This letter serves as formal notification that the [Type of Brief, e.g., Appellant's Opening Brief] filed on [Date of Filing] has been reviewed and officially accepted by the Office of the Clerk of the Court.

The brief has been determined to be in compliance with the procedural requirements and local rules of this Court. It has been entered into the official record as of [Date].

Please note the following upcoming deadlines regarding this appeal:

- Opposing Party Response Brief Due: [Date]
- Optional Reply Brief Due: [Date]

Further notification will be sent regarding the scheduling of oral arguments, if applicable. All future filings must reference the appellate case number listed above.

Sincerely,

[Name of Clerk/Deputy Clerk]
Clerk of the Court
[Court Name]