

[Date]

[Contact Name]

[Business Name]

[Address Line 1]

[City, State, Zip Code]

**Subject: Filing Status Update - Articles of Organization for [Entity Name]**

Dear [Contact Name],

This letter is to provide you with an update regarding the filing status of the Articles of Organization for **[Entity Name]**, which were submitted to the [State Department/Secretary of State] on [Submission Date].

The current status of your filing is: **[Pending / Approved / Rejected]**.

**Details:**

- **Entity ID:** [Entity ID Number, if applicable]
- **Date of Filing:** [Date]
- **Expected Completion Date:** [Date]
- **Notes:** [Insert any additional information or required actions here]

If the status is "Approved," your official documents and Certificate of Organization are enclosed with this letter. If the status is "Rejected," please review the attached comments regarding the necessary corrections for resubmission.

Should you have any questions regarding this update, please contact our office at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Signature]

[Your Title]

[Your Company Name]