

Date: [Insert Date]

To: [Recipient Name/Client Name]

From: [Your Name/Firm Name]

Reference: [Patent Application Number or Matter ID]

Subject: Update on Prior Art Rejection Analysis

Dear [Recipient Name],

We are writing to provide an update regarding the recent Office Action issued by the [Patent Office Name] on [Date], specifically concerning the rejections based on prior art under [Section Number, e.g., 35 U.S.C. 102 or 103].

Summary of Rejections:

The Examiner has cited the following references as prior art against the pending claims:

- **[Reference A]:** [Brief description of reference and what it allegedly discloses]
- **[Reference B]:** [Brief description of reference and what it allegedly discloses]

Our Preliminary Analysis:

Upon initial review, we have identified the following points of contention to overcome these rejections:

- **Distinguishing Features:** The prior art fails to teach or suggest [specific feature of the invention].
- **Technical Differences:** [Reference A] operates on a different principle, specifically [explain difference].
- **Non-Obviousness:** The combination of [Reference A] and [Reference B] is improper because [provide reason, e.g., lack of motivation to combine].

Proposed Strategy:

To move the application toward allowance, we recommend the following:

1. [Option 1: Amend the claims to further define the unique aspects of the invention.]
2. [Option 2: Argue against the Examiner's interpretation of the cited references.]
3. [Option 3: Request an Examiner Interview to clarify technical misunderstandings.]

Next Steps:

The deadline to file a response is [Deadline Date]. Please review the analysis above and let us know how you would like to proceed. We are available for a call to discuss these options in detail.

Sincerely,

[Your Signature]
[Your Title]