

[Current Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Subject: Update Regarding Clear Title Verification - [Property Address/File Number]

Dear [Recipient Name],

This letter is to provide an update regarding the title verification process for the property located at [Property Address].

We are pleased to inform you that the title search has been completed. Our records indicate that the title is clear of any liens, encumbrances, or legal disputes that would prevent the transfer of ownership or the progression of the current transaction.

Status Summary:

- **Property:** [Property Address]
- **Title Status:** Clear
- **Verification Date:** [Date]
- **Pending Actions:** [None / List any minor remaining administrative steps]

The final title report and supporting documentation are attached for your records. We will now proceed to the next stage of the [Closing/Refinancing/Sale] process.

If you have any questions or require further clarification, please contact me directly at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Title]

[Company Name]