

[Your Name/Law Firm Name]

[Address]

[City, State, Zip Code]

[Phone Number]

[Email]

[Date]

[Beneficiary Name]

[Address]

[City, State, Zip Code]

Re: Estate of [Deceased Full Name]

Case Number: [Court Case Number]

Dear [Beneficiary Name],

We are writing to inform you that the administration of the above-referenced estate is now complete. The court has reviewed the final accounting and has issued an Order of Final Discharge.

Enclosed with this letter, please find:

- A copy of the Order of Final Discharge signed by the Judge.
- Your final distribution check in the amount of \$[Amount].
- A copy of the Final Accounting statement.

With the issuance of this order, the Personal Representative (Executor) has been officially released from further duties and liabilities regarding this estate. All assets have been distributed in accordance with the decedent's will and the court's instructions.

Please sign the enclosed Receipt of Distribution and return it to our office in the provided envelope. This document serves as formal confirmation that you have received your final share of the estate.

This matter is now considered closed in our files. Thank you for your patience throughout this legal process.

Sincerely,

[Your Signature]

[Your Printed Name]

[Title, e.g., Executor or Attorney for the Estate]