

[Date]

[Beneficiary Name]

[Beneficiary Address]

[City, State, Zip Code]

**RE: Notice of Final Distribution and Completion of Trust Asset Transfer**

Dear [Beneficiary Name],

I am writing to formally notify you that the final transfer of assets from the [Full Name of Trust] has been completed. This distribution represents your total remaining interest in the Trust according to the terms set forth in the Trust Agreement dated [Date of Trust].

The final distribution consists of the following:

- [Description of Asset 1, e.g., Cash amount]
- [Description of Asset 2, e.g., Stock shares]
- [Description of Asset 3, e.g., Real property deed]

With the delivery of these assets, all obligations to you under the Trust have been fulfilled. Enclosed with this letter, you will find a final accounting statement detailing the receipts, disbursements, and final balances of the Trust for your records.

Please sign and return the enclosed "Acknowledgment of Receipt and Release" form to confirm that you have received these assets and that you release the Trustee from any further liability regarding the administration of this Trust.

If you have any questions regarding this final distribution, please contact me at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Printed Name of Trustee]

Trustee for [Full Name of Trust]

Enclosures: Final Accounting Statement, Acknowledgment of Receipt and Release