

[Date]

[Prospective Client Name]

[Address]

[City, State, Zip Code]

Re: Notice of Non-Engagement

Dear [Prospective Client Name],

Thank you for consulting with [Law Firm Name] on [Date of Consultation] regarding [Brief Description of Legal Matter].

This letter is to formally confirm that [Law Firm Name] will not be representing you in this matter. We have not been retained as your legal counsel, and no attorney-client relationship has been formed. Consequently, we will take no further action on your behalf.

IMPORTANT NOTICE REGARDING STATUTE OF LIMITATIONS:

Please be advised that most legal claims are subject to strict deadlines known as "Statutes of Limitations." If you do not file a formal lawsuit or take specific legal action before these deadlines expire, you will be permanently barred from pursuing your claims. Based on the information provided, your deadline may be approaching or may have already passed. Because we are not your attorneys, we have not calculated the specific expiration date for your case.

We strongly recommend that you consult with another attorney immediately to ensure your legal rights are protected and to confirm the specific deadlines applicable to your situation.

We are returning all original documents you provided during our consultation (if any) herewith. We will maintain a copy of our consultation notes in accordance with our firm's document retention policy.

Thank you for your interest in our firm. We wish you the best in resolving this matter.

Sincerely,

[Attorney Signature]

[Attorney Name]

[Law Firm Name]