

[Your Name/Law Firm Name]

[Your Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

RE: NOTICE OF ENTRY OF JUDGMENT

Case Name: [Case Name]

Case Number: [Court Case Number]

Court: [Name of Court]

Dear [Recipient Name],

Please take notice that a formal Judgment was entered in the above-referenced matter on [Date of Entry] by the [Name of Court].

Enclosed herewith is a true and correct copy of the Judgment as signed by the Honorable [Judge's Name] and filed with the Clerk of the Court.

Pursuant to this Judgment, you are hereby notified that [Briefly state the obligation, e.g., payment of \$X.XX is due immediately / you are ordered to vacate the premises by Date].

Please be advised that interest may accrue on any unpaid balances at the statutory rate until the judgment is satisfied in full. Failure to comply with the terms of this Judgment may result in further legal action, including but not limited to the garnishment of wages, seizure of assets, or the placement of liens on property.

If you have any questions regarding payment arrangements or compliance, please contact our office at [Your Phone Number].

Sincerely,

[Your Signature]

[Your Printed Name]

Enclosure: Copy of Judgment