

[Your Name/Law Firm Name]

[Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[Bank Name]

[Legal Processing Department]

[Address]

[City, State, Zip Code]

RE: Notice of Execution / Status Inquiry

Judgment Debtor: [Debtor Name]

Account Number (if known): [Account Number]

Case Number: [Court Case Number]

Writ Issued Date: [Date]

To Whom It May Concern,

On [Date of Original Levy], a Writ of Execution and Notice of Levy were served upon your institution by the [Sheriff's Office/Process Server] regarding the above-referenced judgment debtor.

As of the date of this letter, we have not received a formal Memorandum of Garnishee or a status update regarding the execution of this levy. Please provide the following information immediately:

- Confirmation of whether any accounts belonging to the debtor were located.
- The total amount of funds restrained or "frozen" pursuant to the levy.
- The date on which the funds are scheduled to be remitted to the [Sheriff's Office/Court/Judgment Creditor].
- Confirmation of any exemptions claimed by the debtor.

If no funds were available or the account has been closed, please provide a written statement indicating the reason for non-execution.

Please forward the requested status update to [Email/Mailing Address] within [Number] business days. Thank you for your prompt attention to this legal matter.

Sincerely,

[Signature]

[Your Printed Name]
[Title]