

Date: [Insert Date]

To:

[Debtor Name]

[Debtor Address]

[City, State, Zip Code]

RE: Notice of Property Lien Attachment Status

Dear [Debtor Name],

This letter serves as formal notification regarding the status of the lien attached to your property located at:

Property Description: [Insert Property Address or Parcel Number]

Please be advised of the following information regarding this attachment:

- **Lien Type:** [e.g., Judgment, Mechanic's, Tax Lien]
- **Lien Amount:** \$[Insert Amount]
- **Recording Date:** [Insert Date]
- **Recording Office:** [Insert County/Office Name]
- **Instrument/Book Number:** [Insert Reference Number]

Current Status: [Select one: ACTIVE / PENDING SATISFACTION / RELEASED]

As of the date of this letter, the lien remains an official encumbrance on the title of the aforementioned property. To satisfy this lien and receive a formal release, the total balance must be paid in full.

If you believe this status is in error or if you have already submitted payment, please provide proof of payment or documentation to our office immediately.

Please contact us at [Insert Phone Number] or [Insert Email Address] to discuss payment arrangements or to confirm the payoff amount.

Sincerely,

[Your Name/Company Name]

[Your Title]

[Your Contact Information]