

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Re: Response to Billing Dispute - Invoice #[Invoice Number]

Dear [Client Name],

We have received your formal dispute dated [Date] regarding the partner hourly rate applied to your most recent statement. We appreciate the opportunity to address your concerns directly.

Upon review of your account and the signed Engagement Agreement dated [Date of Agreement], we have confirmed that the partner rate of \$[Amount] per hour is consistent with the terms previously established. This rate reflects the partner's [Number] years of specialized experience and the high level of strategic oversight required for your specific legal matters.

To provide further clarity, we have attached a detailed breakdown of the tasks performed by the partner. These tasks involve complex decision-making and high-level negotiations that are essential to achieving the objectives of your case. We ensure that routine administrative or foundational legal tasks continue to be delegated to associates or paralegals at a lower billable rate to maintain cost-efficiency.

We value our professional relationship and wish to resolve this matter amicably. If you have further questions regarding the specific value provided or wish to discuss a payment plan for the outstanding balance, please contact our billing department at [Phone Number] or [Email Address].

Thank you for your continued trust in our firm.

Sincerely,

[Your Name]

[Title]

[Firm Name]