

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Re: Response to Billing Dispute - Expert Witness Expenses for [Case Name/Reference Number]

Dear [Client Name],

We received your inquiry dated [Date] regarding the expert witness expenses included in the invoice for the period of [Invoice Period]. We understand your concerns regarding these costs and appreciate the opportunity to clarify the necessity of these charges.

The expert witness, [Expert Name], was retained to provide specialized testimony and technical analysis regarding [Briefly describe the expert's role, e.g., medical forensics, financial auditing, structural engineering]. These services are essential to the success of your case for the following reasons:

- [Reason 1: e.g., Required by court mandate or scheduling order]
- [Reason 2: e.g., Necessary to refute the opposing party's technical claims]
- [Reason 3: e.g., Preparation for upcoming deposition or trial testimony]

As outlined in our initial [Engagement Letter/Fee Agreement] dated [Date], expert witness fees are considered a separate litigation expense for which the client is responsible. We have reviewed the expert's detailed time logs and confirm that the work performed aligns with the scope of our legal strategy.

Attached to this letter, you will find a detailed breakdown of the expert's hours and specific tasks performed to provide full transparency.

We value our relationship and are happy to discuss this further if you have additional questions. Please let us know if you would like to schedule a brief call to resolve this matter.

Sincerely,

[Your Name]

[Your Title]

[Law Firm Name]