

[Date]
[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Re: Explanation of Extraordinary International Deposition Coordination Expenses
Case Name: [Case Name/Reference Number]

Dear [Name],

This letter provides a detailed breakdown and explanation of the extraordinary expenses incurred during the coordination of international depositions held in [Country] from [Date] to [Date].

Due to the complex nature of cross-border litigation, the following factors contributed to the additional costs:

- **Legal Compliance and Sovereignty Requirements:** Costs associated with adhering to the Hague Evidence Convention and obtaining necessary permissions from [Foreign Ministry/Authority].
- **Expert Language Services:** Fees for court-certified interpreters and the translation of voluminous technical exhibits required for the testimony.
- **Technological Infrastructure:** Expenses for secure, high-definition video conferencing bridges and real-time transcription services across multiple time zones.
- **Logistical Coordination:** Costs for securing a neutral site (such as a diplomatic facility or international hotel), courier fees for original documents, and local administrative support.
- **Travel and Per Diem:** Essential travel expenses for necessary legal personnel as previously authorized.

These expenses were necessary to ensure that the testimony gathered is admissible under both local and domestic laws and to protect the integrity of the evidence.

Detailed invoices and receipts are attached for your review. If you require further clarification regarding any specific line item, please contact our office.

Sincerely,

[Your Name]
[Your Title]
[Your Organization]