

[Date]

[Prospective Client Name]
[Prospective Client Address]
[City, State, Zip Code]

RE: Notice of Non-Engagement Regarding [Subject Matter/Potential Claim]

Dear [Prospective Client Name],

Thank you for contacting [Law Firm Name] regarding your legal matter. We have carefully reviewed the information you provided.

At this time, we must inform you that we are unable to represent you in this matter. Our firm's practice is limited to specific areas of law, and your case falls outside of our current practice area. This decision is not an opinion on the merits of your case, but rather a reflection of our firm's current focus.

IMPORTANT: STATUTE OF LIMITATIONS WARNING

Please be advised that all legal claims have specific time limits, known as "Statutes of Limitations," during which a lawsuit must be filed. If you do not file a formal legal action before the applicable deadline, you will be forever barred from pursuing your claims and will lose all legal rights associated with this matter.

Because we are not representing you, we cannot advise you on the specific deadline that applies to your case. We strongly recommend that you contact another attorney or your local bar association immediately to ensure your rights are protected and that no deadlines are missed.

Since we have not accepted this case, no attorney-client relationship has been formed. We will not be taking any action on your behalf. We are returning all original documents you provided to us herewith.

We wish you the best in resolving this matter.

Sincerely,

[Attorney Name]
[Law Firm Name]