

## URGENT: NOTICE OF INTENT TO REQUEST DEFAULT JUDGMENT

Date: [Insert Date]

To: [Recipient Name/Company Name]  
[Recipient Address]  
[City, State, Zip Code]

Re: Breach of Contract - Formal Notice of Non-Payment

Dear [Recipient Name],

This letter serves as a final formal warning regarding your failure to pay the outstanding balance of \$[Insert Amount] due under the contract dated [Insert Contract Date] for [Insert Brief Description of Services/Goods].

Our records indicate that you have failed to respond to previous demands for payment and are currently in breach of your contractual obligations. Furthermore, as legal proceedings have been initiated under Case Number [Insert Case Number, if applicable], you have failed to file a formal response or "Answer" within the legally required timeframe.

Please be advised that if the full payment of \$[Insert Amount] is not received by [Insert Deadline Date], we will immediately apply to the court for a **Default Judgment** against you.

A Default Judgment may result in:

- The immediate legal obligation to pay the full debt plus interest.
- Responsibility for our legal fees and court costs.
- The seizure of assets or garnishment of wages.
- A negative impact on your credit rating.

We strongly urge you to resolve this matter immediately to avoid further legal action and additional costs. Payment should be made via [Insert Payment Method] to the following account: [Insert Payment Details].

If you have already sent payment, please provide proof of transfer immediately.

Sincerely,

[Your Name]  
[Your Company Name]  
[Your Phone Number]  
[Your Email Address]