

[Date]

[Prospective Client Name]
[Prospective Client Address]
[City, State, Zip Code]

RE: NOTICE OF NON-ENGAGEMENT

Dear [Prospective Client Name],

Thank you for contacting [Law Firm Name] regarding a potential medical malpractice claim involving [Name of Healthcare Provider/Facility].

After reviewing the preliminary information provided, we must inform you that we are unable to represent you in this matter. Our firm's decision is based on the fact that your case falls outside of our current geographic practice area and the specific jurisdictions where our attorneys are licensed to practice.

Please be advised that we have not performed a formal investigation into the merits of your case, and we are not expressing an opinion as to whether your claim is valid. Our decision not to represent you should not be taken as an evaluation of the legal or medical strengths of your situation.

IMPORTANT NOTICE REGARDING DEADLINES:

Please be aware that all legal claims are subject to strict time limits known as the "Statute of Limitations." If you do not file a lawsuit within the time required by law, you will be forever barred from pursuing your claim. Because we are not representing you, we cannot advise you on the specific deadline applicable to your case.

We strongly recommend that you contact another attorney or your local Bar Association immediately if you wish to pursue this matter further. This will ensure your rights are protected before any legal deadlines expire.

We will be closing our file regarding this inquiry. We wish you the best of luck with your legal concerns.

Sincerely,

[Attorney Name/Firm Name]
[Law Firm Address]