

Date: [Current Date]

TO: [Judgment Debtor Name]

ADDRESS: [Debtor Street Address]

[City, State, Zip Code]

RE: NOTICE OF INTENT TO GARNISH WAGES / ASSETS

Court: [Name of Court]

Case Number: [Case Number]

Judgment Date: [Date Judgment was Entered]

Dear [Judgment Debtor Name],

As you are aware, a formal judgment was entered against you in the above-referenced case in the amount of \$[Original Judgment Amount]. To date, our records indicate that a balance of \$[Remaining Balance] remains unpaid.

This letter serves as formal notice that unless full payment is received or a formal payment arrangement is established within [Number, e.g., 10] days from the date of this letter, we will initiate legal proceedings to satisfy the judgment through garnishment.

Legal actions may include, but are not limited to:

- **Wage Garnishment:** Attaching a portion of your weekly or monthly earnings through your employer.
- **Bank Account Levies:** Seizing funds directly from your checking or savings accounts.
- **Property Seizure:** Placing liens on or seizing non-exempt personal or real property.

Please note that additional court costs, service fees, and post-judgment interest will be added to your total balance if these actions become necessary.

To prevent further legal action, please remit payment in full to the address below or contact our office immediately at [Phone Number] to discuss your options.

Sincerely,

[Your Name/Law Firm Name]

[Your Address]

[City, State, Zip]

[Phone Number]