

[Your Name/Law Firm Name]

[Your Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[Debtor Name]

[Debtor Address]

[City, State, Zip Code]

**RE: NOTICE OF JUDGMENT AND DEMAND FOR PAYMENT**

**Court:** [Name of Court]

**Case Number:** [Case Number]

**Judgment Date:** [Date Judgment was Entered]

Dear [Debtor Name],

As you are aware, a formal judgment was entered against you in the above-referenced matter on [Date]. To date, our records indicate that the judgment remains unsatisfied.

The total amount currently due is broken down as follows:

- Principal Judgment Amount: \$[Amount]
- Court Costs: \$[Amount]
- Accrued Interest (as of date): \$[Amount]
- Attorney Fees (if applicable): \$[Amount]
- **TOTAL BALANCE DUE: \$[Total Amount]**

Formal demand is hereby made for the immediate payment of the total balance. Please remit a check or money order payable to "[Payee Name]" at the address listed above no later than [Deadline Date, e.g., 10 days from date of letter].

Failure to satisfy this judgment or contact this office to arrange a payment plan will result in further legal action to enforce the judgment. Enforcement actions may include, but are not limited to, the garnishment of your wages, the attachment of your bank accounts, or the placement of liens on your property.

Please govern yourself accordingly.

Sincerely,

[Your Signature]

[Your Printed Name]