

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]

[Date]

[Creditor or Law Firm Name]  
[Address]  
[City, State, Zip Code]

RE: [Case Name / Court Case Number]  
Account Number: [Your Account Number]

Dear [Name of Contact Person or Law Firm],

I am writing regarding the judgment entered against me on [Date of Judgment] in the amount of \$[Total Amount of Judgment].

I would like to resolve this matter and satisfy the judgment. However, due to my current financial situation, I am unable to pay the full balance in a single lump sum. I am proposing the following payment plan to settle this debt:

- **Monthly Payment Amount:** \$[Amount]
- **Payment Start Date:** [Date]
- **Frequency:** [Monthly/Bi-weekly] on the [Day of month]

I am committed to making these payments consistently until the judgment is paid in full. I request that while I am making these payments, you agree to refrain from further collection actions, such as wage garnishments or bank levies.

Please let me know if this proposal is acceptable. If you agree, please send a written confirmation or a formal payment agreement for me to sign.

Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]