

[Your Name/Law Firm Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]

[Date]

[Debtor Name]
[Debtor Address]
[City, State, Zip Code]

RE: NOTICE OF DEFAULT - Installment Payment Agreement

Case Title: [Case Name]

Case Number: [Court Case Number]

Total Judgment Amount: \$[Amount]

Dear [Debtor Name],

This letter serves as formal notice that you are in default of the Post-Judgment Installment Agreement dated [Date of Agreement].

According to our records, you have failed to make the payment(s) due on the following date(s): [List Missed Payment Dates]. As of today, the total past-due amount is \$[Total Arrears Amount].

Under the terms of our agreement, failure to make timely payments entitles the Judgment Creditor to terminate the installment plan and pursue the full remaining balance of the judgment immediately.

To cure this default and avoid further legal action, you must remit the total past-due amount of \$[Total Arrears Amount] to our office by no later than [Due Date for Cure].

If payment is not received by the date specified above, we will proceed with all available post-judgment collection remedies without further notice. These actions may include, but are not limited to:

- Wage garnishment;
- Bank account levies;
- Seizure of personal property;
- Judgment liens against real estate.

Please govern yourself accordingly.

Sincerely,

[Your Signature]

[Your Printed Name]
[Title/Position]