

Date: [Date]

To: [Debtor Name]
[Debtor Address]
[City, State, Zip Code]

RE: NOTICE OF COURT-ORDERED GARNISHMENT

Dear [Debtor Name],

This letter serves as formal notification that we have received a legal order for the garnishment of your [wages/bank account/assets]. This order was issued by [Name of Court] under Case Number [Case Number] in the matter of [Creditor Name] vs. [Debtor Name].

Garnishment Details:

- **Total Amount Owed:** \$[Amount]
- **Effective Date:** [Date]
- **Frequency:** [e.g., Per pay period / One-time execution]

Pursuant to this court order, we are legally required to withhold the specified funds and remit them to [Creditor Name or Court Clerk] until the debt, including any applicable interest and fees, is satisfied in full.

If you believe this garnishment is in error or if you have questions regarding the underlying judgment, you must contact the [Name of Court] or the creditor's attorney directly. Their contact information is as follows:

[Creditor Attorney Name/Contact Info]

Please note that we cannot provide you with legal advice or modify the terms of the court order without receiving a subsequent Release of Garnishment or an Amended Order from the court.

Sincerely,

[Your Name/Company Name]
[Title]
[Contact Information]