

**ATTORNEY WORK PRODUCT / LEGAL NOTICE**

**Date:** [Insert Date]

**Case Number:** [Insert Case Number]

**Judgment Creditor:** [Insert Client Name]

**TO:** [Insert Debtor Name]

**Address:** [Insert Debtor Address]

**RE: NOTICE OF PENDING BANK LEVY AND EXECUTION OF JUDGMENT**

Dear [Insert Debtor Name],

This office represents [Insert Client Name] regarding the unsatisfied judgment entered against you on [Insert Date of Judgment] in the amount of \$[Insert Amount].

Please be advised that we have initiated a legal levy against your bank account(s) held at **[Insert Bank Name]**. This action has been taken pursuant to a Writ of Execution issued by the [Insert Court Name].

Under the terms of this levy, the financial institution is legally required to freeze and remit funds in your account up to the total amount of the judgment, plus accrued interest and applicable legal costs. These funds will be applied toward the satisfaction of your debt.

You may have legal rights to claim exemptions under state or federal law. If you believe any of the funds in your account are exempt from execution (such as Social Security benefits, disability, or specific pension funds), you must file a "Claim of Exemption" with the [Insert Sheriff/Marshal Office Name] or the Court immediately. Failure to file a claim within the statutory timeframe may result in the permanent loss of these funds.

To prevent further collection actions, including the potential seizure of other assets or wage garnishments, please contact our office at [Insert Phone Number] to discuss payment of the remaining balance.

Sincerely,

[Attorney Signature]

[Printed Name of Attorney]

[Law Firm Name]