

[Your Name/Company Name]  
[Your Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]

[Date]

[Executor Name]  
Executor of the Estate of [Deceased Name]  
[Executor Address]  
[City, State, Zip Code]

RE: NOTICE OF CLAIM AND DEMAND FOR PAYMENT - SECURED DEBT

Account Number: [Account Number]  
Collateral: [Description of Property/Vehicle/Asset]

Dear [Executor Name],

This letter serves as a formal notice of claim against the Estate of [Deceased Name] regarding a secured debt held by [Creditor Name].

At the time of death, the Deceased owed a balance of \$[Amount Owed] on the above-referenced account. This debt is secured by a lien/security interest in the following property: [Detailed Description of Collateral].

Under the terms of the security agreement, this debt remains an obligation of the estate. Please find the attached documentation supporting this claim, including a copy of the original agreement and a current statement of account.

We request that you acknowledge receipt of this claim and provide an update on the status of payment or the planned disposition of the collateral. If the estate intends to satisfy this debt through the sale of the asset or via estate funds, please notify us of the anticipated timeline.

Please be advised that as a secured creditor, [Creditor Name] reserves all legal rights regarding the collateral, including the right to take possession of the property should the debt remain unpaid or if the security is not maintained.

Please direct all future correspondence and payments to the address listed above. We look forward to your prompt response within [Number] days.

Sincerely,

[Your Signature]  
[Your Printed Name]  
[Title/Capacity]