

[Your Name]
[Your Firm/Company]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Recipient Name]
[Recipient Firm/Company]
[Recipient Address]
[City, State, Zip Code]

Re: Referral of [Client Name] for Corporate Tax Law Services

Dear [Recipient Name],

I am writing to formally refer my client, [Client Name], to your firm for specialized legal counsel regarding corporate tax matters. [Client Name] is currently seeking expert guidance in [mention specific area, e.g., international tax restructuring, M&A tax due diligence, or IRS audit defense].

Given your extensive expertise in corporate tax law and your firm's reputation for handling complex fiscal structures, I believe you are best suited to represent their interests in this capacity. I have advised the client that your specialization aligns perfectly with their current legal requirements.

I have encouraged [Client Name] to contact your office directly to schedule an initial consultation. With the client's permission, I am available to provide relevant background documentation and case history to ensure a seamless transition.

Thank you for your time and for providing your professional assistance to [Client Name]. I look forward to the possibility of collaborating with you in the future.

Sincerely,

[Your Signature]

[Your Printed Name]
[Your Job Title]