

To: [Name of Court/Judge or Child Welfare Services]
From: [Your Name/Your Professional Title]
Date: [Current Date]

Subject: Referral for Appointment of Guardian ad Litem for [Child's Full Name]

Dear [Name of Recipient],

I am writing to formally refer the minor child, [Child's Full Name], born on [Child's Date of Birth], for the appointment of a legal guardian or Guardian ad Litem (GAL) regarding the ongoing custody matter under Case Number [Insert Case Number].

As [State your relationship to the case, e.g., the child's counselor, school official, or attorney], I believe an independent representative is necessary to protect the best interests of the child. This referral is based on the following observations:

- [Briefly state reason 1: e.g., High level of conflict between parents]
- [Briefly state reason 2: e.g., Child's specific medical or educational needs]
- [Briefly state reason 3: e.g., Potential safety concerns or allegations of neglect]

The appointment of a guardian will ensure that the child's voice is heard and that their physical, emotional, and psychological well-being remains the primary focus of these legal proceedings.

Please find attached any relevant documentation supporting this request. I am available to provide further information if required.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Contact Information]