

[Date]

[Recipient Name]

[Law Firm Name]

[Address]

[City, State, Zip Code]

RE: Referral of [Client Name] - [Property Address/Project Name]

Dear [Recipient Name],

I am writing to formally refer my client, [Client Name], to your office for legal counsel regarding environmental matters related to a real estate transaction.

My firm currently represents [Client Name] in the [acquisition/sale/development] of the property located at [Property Address]. During the due diligence process, the following issues were identified that require your specific expertise in environmental law:

- [Issue 1: e.g., Phase II Environmental Site Assessment findings]
- [Issue 2: e.g., Presence of hazardous materials or underground storage tanks]
- [Issue 3: e.g., Compliance with local or federal regulatory agency orders]

I have advised the client that these matters fall outside the scope of general real estate practice and require specialized environmental review to ensure regulatory compliance and risk mitigation.

I have attached the relevant [Phase I/Phase II reports, site maps, or agency correspondence] for your preliminary review. Please contact [Client Name] directly at [Client Phone Number] or [Client Email] to discuss your engagement terms and initial consultation.

Thank you for your assistance. I look forward to coordinating with you to bring this transaction to a successful close.

Sincerely,

[Your Name]

[Your Law Firm]

[Your Phone Number]

[Your Email Address]

CC: [Client Name]