

Date: [Date]

[Elder Law Attorney Name]

[Law Firm Name]

[Address]

[City, State, Zip]

Re: Referral of [Client Name]

Dear [Attorney Last Name],

I am writing to formally refer my client, [Client Name], to your office for legal assistance regarding elder law matters.

My firm currently handles [Client Name]'s general trusts and estates work. However, the client now requires specialized counsel in areas that fall within your expertise, specifically:

- [Long-term care planning / Medicaid eligibility]
- [Guardianship or Conservatorship]
- [Special Needs Trust administration]
- [Nursing home advocacy]

I have advised the client that your firm specializes in these complex regulatory and administrative issues. I have also attached [list relevant documents, e.g., current Will or Power of Attorney] with the client's permission to assist in your initial review.

Please let me know if you are available to consult with [Client Name]. They can be reached directly at [Client Phone Number] or [Client Email].

I look forward to the possibility of collaborating with you to ensure the client's comprehensive legal needs are met.

Sincerely,

[Your Name]

[Your Law Firm]

[Your Phone Number]