

Date: [Insert Date]

To: [Attorney Name]

[Law Firm Name]

[Address]

Subject: Request for Freedom to Operate (FTO) Analysis - [Project Name/Product Code]

Dear [Attorney Name],

We are writing to formally request a Freedom to Operate (FTO) analysis regarding our upcoming project, [Project/Product Name]. We require a legal opinion to identify any potential third-party patent risks prior to [Commercial Launch/Further Investment].

1. Product Description:

[Briefly describe the technology, product features, and intended use.]

2. Geographic Scope:

[List countries, e.g., United States, European Union, China.]

3. Technical Specifications:

Please find the attached documentation, including [Schematics, Whitepapers, or Invention Disclosures], which details the core components and functionality of the technology.

4. Specific Competitors:

We recommend focusing initial attention on the following entities: [List known competitors].

5. Timeline:

We request a preliminary report by [Date] and the final written opinion no later than [Date].

Please confirm your receipt of this referral and provide an estimated budget for this analysis. If you have any conflict of interest regarding this matter, please notify us immediately.

Sincerely,

[Your Name]

[Your Title]

[Company Name]