

Date: [Insert Date]

To:

[Name of Dispute Resolution Provider, e.g., WIPO Arbitration and Mediation Center]

[Address Line 1]

[City, State, Zip Code]

Re: Formal Referral of Domain Name Dispute regarding [Insert Domain Name]

To the Case Administrator,

This letter serves as a formal referral and submission of a complaint under the Uniform Domain Name Dispute Resolution Policy (UDRP) regarding the registration and use of the domain name: **[Insert Domain Name]**.

1. The Parties

The Complainant is [Insert Your Name/Company Name], located at [Insert Address]. The Respondent (current registrant) is [Insert Name of Domain Holder], as identified in the WHOIS records.

2. Grounds for Dispute

The Complainant asserts that:

- The domain name is identical or confusingly similar to a trademark or service mark in which the Complainant has rights.
- The Respondent has no rights or legitimate interests in respect of the domain name.
- The domain name has been registered and is being used in bad faith.

3. Relief Sought

The Complainant requests that the Administrative Panel issue a decision that the contested domain name be [transferred to the Complainant / cancelled].

4. Supporting Documentation

Attached to this referral is the formal Complaint, including all required annexes, evidence of trademark ownership, and proof of payment of the required fees.

Please acknowledge receipt of this referral and advise on the assigned case number and the next steps in the administrative proceeding.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Company]

[Your Phone Number]

[Your Email Address]