

[Date]

[Prospective Client Name]
[Prospective Client Address]
[City, State, Zip Code]

**RE: NOTICE OF NON-ENGAGEMENT AND STATUTE OF LIMITATIONS
WARNING**

Dear [Prospective Client Name],

Thank you for contacting [Law Firm Name] regarding [Brief Description of Legal Matter]. After reviewing the information provided, we have decided that we will not be able to represent you or provide legal assistance in this matter.

Please be advised that our decision not to represent you should not be taken as an opinion on the legal merits of your case. We have not performed a full investigation of the facts or legal issues involved.

IMPORTANT WARNING REGARDING THE STATUTE OF LIMITATIONS

You should be aware that all legal claims are subject to time limits known as the "Statute of Limitations." These are strict deadlines by which you must file a formal lawsuit in court. If you fail to file your lawsuit before the Statute of Limitations expires, you will be permanently barred from pursuing your claim and will lose your legal rights forever.

We have not calculated the specific deadline for your case. Because your time to file may be expiring soon, we strongly recommend that you consult with another attorney immediately to ensure your rights are protected.

Since we are not representing you, we are returning any original documents you provided to us [or: we have not retained any documents regarding this matter]. We will take no further action on your behalf.

Sincerely,

[Attorney Name]
[Law Firm Name]