

[Date]

[Recipient Name]

[Law Firm Name / Department]

[Address]

[City, State, Zip Code]

**RE: Referral for Appeal - Reversal of Summary Judgment**

**Case Name:** [Case Name]

**Case Number:** [Case Number]

**Trial Court:** [Court Name]

Dear [Recipient Name],

I am writing to formally refer the above-referenced matter to your firm for representation regarding an appeal. On [Date], the trial court entered an order granting Summary Judgment in favor of [Opposing Party Name], effectively dismissing our client's claims/defenses.

We believe there are strong grounds for a reversal based on the following:

- **Genuine Issues of Material Fact:** The court overlooked conflicting evidence regarding [Briefly describe fact, e.g., breach of contract/negligence].
- **Errors of Law:** The court misapplied the legal standard regarding [Specific Statute or Case Law].
- **Procedural Oversight:** [Optional: Mention any discovery or evidentiary issues].

Attached for your review are the following documents:

- The Order Granting Summary Judgment;
- The Motion for Summary Judgment and supporting Briefs;
- The Opposition Filing and supporting Affidavits;
- The Transcript of the Hearing (if available).

The deadline to file the Notice of Appeal is [Date]. Please review these materials and confirm if your firm is available to handle the appellate proceedings.

Thank you for your time and consideration.

Sincerely,

[Your Name]

[Your Title]

[Your Law Firm]

[Your Phone Number]

[Your Email]