

[Your Name/Organization Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Clerk of the Court / Presiding Judge]
[Name of Appellate Court]
[Court Address]
[City, State, Zip Code]

RE: Referral for Expedited Appellate Review

Case Name: [Case Name]

Trial Court Case Number: [Trial Court Case No.]

Appellate Case Number (if assigned): [Appellate Case No.]

Dear [Clerk of the Court / Honorable Judge],

This letter serves as a formal referral and request for expedited appellate review of the order entered on [Date of Order] by the [Name of Trial Court].

Under [Cite Local Rule or Statute authorizing expedited review], the appellant requests that this case be placed on the court's fast-track calendar for the following reasons:

- [Reason 1: e.g., Irreparable harm if review is delayed]
- [Reason 2: e.g., Matter involves time-sensitive constitutional rights]
- [Reason 3: e.g., Statutory requirement for expedited processing]

Attached to this referral are the following documents for the Court's consideration:

1. A copy of the order being appealed;
2. The Notice of Appeal;
3. [Supporting Affidavit/Memorandum of Points and Authorities].

Thank you for your time and attention to this matter. Please notify all parties of the Court's decision regarding the expedited status of this appeal.

Sincerely,

[Your Signature]

[Your Printed Name]
[Title, if applicable]
[Counsel for Appellant/Petitioner]

cc: [Opposing Counsel/Party Name]