

Date: [Date]

To: [Attorney Name/Law Firm Name]

Address: [Attorney Street Address]

City, State, Zip: [City, State, Zip]

RE: Referral for Post-Judgment Collection and Wage Garnishment

Judgment Creditor: [Name of Creditor/Client]

Judgment Debtor: [Name of Debtor]

Case Number: [Court Case Number]

Judgment Amount: \$[Amount]

Dear [Attorney Name],

We are formally referring the above-referenced matter to your office for post-judgment collection services, specifically for the initiation of wage garnishment proceedings.

A judgment was entered against [Debtor Name] on [Date of Judgment] in the [Court Name]. To date, the judgment remains unsatisfied. We have identified the following employment information for the debtor:

- **Employer Name:** [Employer Name]
- **Employer Address:** [Employer Street Address]
- **Verified Income (if known):** [Amount/Details]

Enclosed please find the following documents for your review:

- Certified Copy of the Final Judgment
- Current Statement of Account (including accrued interest)
- Debtor's last known contact information

Please proceed with the Application for Writ of Garnishment and serve the necessary notices upon the garnishee-employer as soon as possible. Please keep our office updated on the status of the filing and any payments received.

If you require any additional documentation to move forward, please contact me directly at [Phone Number] or [Email].

Sincerely,

[Your Name]

[Your Title]

[Company/Firm Name]